

ROSS VALLEY FIRE DEPARTMENT

Minutes of the Ross Valley Fire Board Meeting of March 12, 2025

Note: These are summary action minutes only. The zoom recording can be accessed by clicking [here](#)

RVFD BOARD MEETING MINUTES

1. **Call to order – 6:30 pm.**

Board Present: Kircher, Robbins, Burdo, Walker, Finn, Shortall, Coler, Hellman

Board Absents:

Staff Present: Mahoney, Zuba (Zoom)

Town Managers Present: Donery, Johnson

2. **Chief Report – Verbal update by Fire Chief Mahoney**

Recruitment Update: There are 3 openings for Firefighter Paramedic. The recruitment for three vacant Firefighter Paramedics will be posted in April. Lauren Houde has been offered a conditional job offer for Administrative Assistant. The Wildfire Preparedness Coordinator will be posted in April with the goal to have on board in June or July.

Operations: Calfire Fire Hazard Severity Zone Maps have been released. Working with Town Managers to adopt these, which will entail two meetings for the first and second readings. Chief Mahoney is working with the Sr. Fire Inspector on documents to assist the Towns.

Incident reports: Responded to a roofer who fell from a roof in San Anselmo. Injuries were sustained but he was released from hospital and is recovering. Responded to a call in San San Anselmo with vehicle hanging off the roadway and occupants could not get out. Secured vehicle and removed occupants without injuries. Responded to a motor vehicle accident at Red Hill Shopping Center. Extricated occupant without injury. Call for an intoxicated juvenile. Transported to hospital with positive outcome.

3. **Open time for public expression.** The public is welcome to address the Board at this time on matters not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.

No public comment.

4. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.

No public comment.

M/S Robbins/Coler to approve consent agenda - roll call vote, eight ayes: Kircher, Robbins, Burdo, Walker, Finn, Shortall, Coler, Hellman

5. Approve Resolution 25-03 Acknowledging Receipt of Report Regarding Compliance of Inspections for Certain State Fire Marshal Regulated Occupancies Pursuant to Sections 13146.2 and 13146.3 of the Health and Safety Code - Senior Fire Inspector Bastianon

Senior Fire Inspector Rob Bastianon gave a presentation. Continued goal is 100% compliance. Director Walker asked how many buildings were found without defect and Director Hellman asked if there is a finding, what is the timeline for correction.

Inspector Bastianon and Chief Mahoney responded that it is not uncommon to find things in the inspections such as fire extinguishers needing service or exit sign lights are out or exits are blocked. The timeframe to require compliance depends on findings and can be 30, 60, 90 days.

No public comment.

M/S Coler/Walker to approve Resolution 25-03 - roll call vote, eight ayes: Kircher, Robbins, Burdo, Walker, Finn, Shortall, Coler, Hellman

6. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.

Question from Director Hellman on when an update from Labor Negotiations will occur. Chief Mahoney replied in April.

7. Announce Adjournment to Closed Session: 6:45 pm
Convene in Closed Session:
 - a) **Public Employment (Government Code 54957)**
 - i) Re: Industrial Disability Retirement - Timothy D. Grasser
 - ii) Re: Industrial Disability Retirement - Scott D. Porter

No public comment.

8. Announce Action in Closed Session, if any.

Item 7a(i) & (ii) Resolution 25-04 and Resolution 25-05 was approved, delegating to the Executive Officer the authority to make an industrial disability determination for Timothy D.

Grasser and Scott D. Porter.

9. Adjourn

The next meeting is scheduled for Wednesday, April 09, 2025, in person at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via zoom.

Lauren Houde

s/Lauren Houde, Interim Administrative Assistant

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